



The Institution of Engineering and Technology Innovation Awards 2018

14 November 2018 The Brewery, Chiswell Street, London, UK
www.ietinnovationawards.org

Submit your form by post to:

IET Event Services
Event Customer Services
Michael Faraday House
Six Hills Way
Stevenage, Herts
SG1 2AY, UK

Or by fax to: +44 (0)1438 765659

For all registration enquiries telephone:
+44 (0)1438 765650 / 765657 or
email: events@theiet.org

1 INFORMATION SECURITY
For your security, please note
we do not accept registrations
containing credit/debit card
information by email.

Conditions of booking

Cancellation

Cancellation charges are as follows:

- 32 + days before event start date
= Full refund
- 15-31 days before event start date
= 50% of fee
- 0-14 days before event start date
= No refund

Name substitutions are accepted at any time
by fax or email. IET Services Ltd reserves the
right to cancel any event. In this case, the full
fee will be refunded unless a mutually
convenient transfer can be arranged.

Delegates with specific requirements

The IET aims to offer fully accessible events
to all its delegates. Please help us to
accommodate any individual requirements
that you may have by attaching a note to the
registration form. We will contact you to
discuss this as necessary.

Ref: 16399 W/Order: PF73257

Data protection

Information provided by you on this form
will be processed by the Institution and its
associated organisations for the purpose
of organising your attendance at this
event. It may also be used for the
promotion of other IET products and
services and contacting you for market
research purposes. By providing us with
your postal address, email address and
telephone number you agree that we may
contact you by these methods. You can
change this preference at any time by
either contacting us by post, following the
link on a received email or amending your
preferences if you have a MyIET online
account.

IET Products and Services are enjoyed by our
customers globally. However if you do not wish to
receive notification of services which may be of
interest and benefit to you please tick this box

IET Services Limited is registered in
England. Registered Office: Savoy Place,
London, WC2R 0BL Registration Number
909719. IET Services Limited is trading
as a subsidiary of the Institution of
Engineering and Technology, which is
registered as a Charity in England &
Wales (no 211014) and Scotland (no
SC038698)

Bank transfers (BACS) can be made to Barclays Bank Plc, UK Bank, 1 Churchill Place, London, E14 5HP. Account no: 40711284 Sort code: 20-65-82 IBAN GB35 BARC 2065 8240 7112 84. A copy of the Draft must accompany this form. Please note that foreign currency credit/debit card transactions will be processed in **GBP Sterling** and will appear on your statement as IET Event Services. Delegates must also be aware that the IET is not responsible for any gains or losses as a result of fluctuations in the exchange rate.

Booking details (Please complete in capitals)

Family name	Title (Mr, Mrs, Miss, Dr, etc)
First name	IET Membership no.
Job title	Organisation
Company VAT Number:	
Address	
Town/City	Postcode
Country	
Telephone	Mobile
Email	
Do you have any dietary or other specific requirements?	

Finalist tickets (FIA)

	Early bird fee (until 14 October 2018)		Standard fee (from 15 October 2018)	
1 ticket	£240.00 (+ £48.00 VAT= £288.00)	<input type="checkbox"/>	£270.00 (+ £54.00 VAT= £324.00)	<input type="checkbox"/>
Half table of 5	£1080.00 (+ 216.00 VAT= £1296.00)	<input type="checkbox"/>	£1215.00 (+ £243.00 VAT= £1458.00)	<input type="checkbox"/>
Table of 10	£2160.00 (+ £432.00 VAT= £2592.00)	<input type="checkbox"/>	£2430.00 (+ £486.00 VAT= £2916.00)	<input type="checkbox"/>
Table of 12	£2640.00 (+ £528.00 VAT = £3168.00)	<input type="checkbox"/>	£2970.00 (+ £594.00 VAT= £3564.00)	<input type="checkbox"/>
Entry number(s)	Total remittance			

Standard tickets (IIA)

1 ticket	£300.00 (+ £60.00 VAT = £360.00)	<input type="checkbox"/>
Total remittance		

There are also options to upgrade your booking to a sponsored table. Contact Mandy Mercer on mmercerc@theiet.org or +44 (0) 1438 765 571. More information is available at www.ietinnovationawards.org

When 5 places are booked you receive one ticket half price; when a table of 10 or 12 is booked you receive one ticket free. The above prices reflect this reduction. A separate table listing form will be sent to you in due course.

Payment details

Payment must accompany this booking form. Tickets will only be confirmed upon receipt of full payment by card, cheque or BACS. PLEASE NOTE: Payment via Purchase Order is not accepted.

Please indicate the method of payment	Cheque <input type="checkbox"/>	Credit/Debit card <input type="checkbox"/>	BACS <input type="checkbox"/>
Payment amount	Currency	Cheques should be made payable to "IET"	
Your name as it appears on the credit card/debit card			
Please debit my (tick box as appropriate)			
Visa <input type="checkbox"/> Visa Debit <input type="checkbox"/> Master Card <input type="checkbox"/> American Express <input type="checkbox"/>			
Credit card number	<input type="text"/>		
Expiry date (MM/YY)	<input type="text"/> / <input type="text"/>	3 or 4 digit security code	<input type="text"/>
Card holder's billing address (if different from above)			
Street address	Town/City		
Postcode	Country		
Card holder's phone number ¹	Card holder's email ²		

¹ The card holder's phone number and email are needed in case of queries processing the payment.

² The card holder's email address will be used to send a payment confirmation.