The Institution of Engineering and Technology

IET Services Ltd Innovation Awards 2019

13 November 2019, The Brewery, London
ietinnovationawards.org

Submit your form by post to:

IET Event Services
Event Customer Services
Michael Faraday House
Six Hills Way
Stevenage, Herts
SG1 2AY, UK

Or by fax to: +44 (0)1438 765659

For all registration enquiries telephone:
+44 (0)1438 765650 / 765657
or email: events@theiet.org

INFORMATION SECURITY
For your security, please note we do not accept registrations containing credit/debit card information by email.

Conditions of booking

Cancellation
Cancellation charges are as follows:

- 32 + days before event start date
= Full refund
- 15-31 days before event start date
= 50% of fee
- 0-14 days before event start date
= No refund

Name substitutions are accepted at any time by fax or email. The IET reserves the right to cancel any event. In this case, the full fee will be refunded unless a mutually convenient transfer can be arranged.

Delegates with specific requirements
The IET aims to offer fully accessible events to all its delegates. Please help us to accommodate any individual requirements that you may have by attaching a note to the registration form. We will contact you to discuss this as necessary.

Ref: 16595 W/Order: PF74006

Data protection

I understand and consent to the information provided on this form being processed by the IET for its sole use and that of its associated organisations for the purpose of promoting, delivering and improving my experience of the IET and its products and services. ☐

Please read the IET's Privacy Statement
https://www.theiet.org/help/privacy.cfm

You can change this preference at any time by either contacting us by post, following the link on a received email or amending your preferences if you have a MyIET online account.

UK Institution of Engineering and Technology VAT Reg No: 240 3420 16. The Institution of Engineering and Technology is registered as a Charity in England & Wales (no 211014) and Scotland (no SC038698).

Registration *(Please complete in capitals)*

Family name	Title (Mr, Mrs, Miss, Dr, etc)
First name	IET Membership No.
Job title	Organisation
Company VAT Number:	
Address	
Town/City	Postcode
Country	
Telephone	Mobile
Email	
Do you have any dietary or other specific requirements?	

Finalist tickets *(FIA)*

1 ticket	£225.00 (+ £45.00 VAT= £270.00)	☐
Half table of 5	£1025.00 (+ £205.00 VAT= £1230.00)	☐
Table of 10	£2025.00 (+ £405.00 VAT= £2430.00)	☐
Entry number(s)		Total remittance

Standard tickets (IIA)

1 ticket	£300.00 (+ £60.00 VAT= £360.00)	☐
		Total remittance

There are also options to upgrade your booking to a sponsored table. Contact Mandy Mercer on mmercer@theiet.org or +44 (0) 1438 765 571. More information is available at ietinnovationawards.org

When 5 places are booked you receive £100 off the 5th ticket, when a table of 10 is booked you receive one ticket free. The above prices reflect this reduction. A separate table listing form will be sent to you in due course.

Payment details

Payment must accompany this registration form. Registration will only be confirmed upon receipt of full payment by card, cheque or BACS. If paying by BACS, please ensure that a completed registration form is submitted to the address above and that your payment quotes the delegate name. **PLEASE NOTE: Payment via Purchase Order is not accepted.**

Please indicate the method of payment Cheque ☐ Credit/Debit card ☐ BACS ☐

Payment amount Currency Cheques should be made payable to "IET Services"

Your name as it appears on the credit card/debit card

Please debit my (tick box as appropriate)
Visa ☐ Visa Debit ☐ Master Card ☐ American Express ☐

Credit card number ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐

Expiry date (MM/YY) ☐☐ / ☐☐ 3 or 4 digit security code ☐☐☐☐

Card holder's billing address (if different from above)

Street address	Town/City
Postcode	Country
Card holder's phone number[1]	Card holder's email[2]

1. The card holder's phone number and email are needed in case of queries processing the payment.
2. The card holder's email address will be used to send a payment confirmation.

Bank transfers (BACS) can be made to Barclays Bank Plc, UK Bank, 1 Churchill Place, London, E14 5HP. Account no: 40711284 Sort code: 20-65-82 IBAN GB35 BARC 2065 8240 7112 84 . A copy of the Draft must accompany this form. Please note that foreign currency credit/debit card transactions will be processed in GBP Sterling and will appear on your statement as IET Event Services. Delegates must also be aware that the IET is not responsible for any gains or losses as a result of fluctuations in the exchange rate.