



# The Institution of Engineering and Technology Innovation Awards 2017

15 November 2017 The Brewery, Chiswell Street, London, UK  
www.theiet.org/innovation

## Submit your form by post to:

IET Event Services  
Event Customer Services  
Michael Faraday House  
Six Hills Way  
Stevenage, Herts  
SG1 2AY, UK

Or by fax to: +44 (0)1438 765659

For all registration enquiries telephone:  
+44 (0)1438 765650 / 765657 or  
email: [events@theiet.org](mailto:events@theiet.org)

**1 INFORMATION SECURITY**  
For your security, please note  
we do not accept registrations  
containing credit/debit card  
information by email.

## Conditions of booking

### Cancellation

Cancellation charges are as follows:

- 32+ days before event start date  
= Full refund
- 15-31 days before event start date  
= 50% of fee
- 0-14 days before event start date  
= No refund

Name substitutions are accepted at any time  
by fax or email. IET Services Ltd reserves the  
right to cancel any event. In this case, the full  
fee will be refunded unless a mutually  
convenient transfer can be arranged.

### Delegates with specific requirements

The IET aims to offer fully accessible events  
to all its delegates. Please help us to  
accommodate any individual requirements  
that you may have by attaching a note to the  
registration form. We will contact you to  
discuss this as necessary.

Ref: 16100 W/Order: PF73254

### Data protection

Information provided by you on this form  
will be processed by the Institution and its  
associated organisations for the purpose  
of organising your attendance at this  
event. It may also be used for the  
promotion of other IET products and  
services and contacting you for market  
research purposes. By providing us with  
your postal address, email address and  
telephone number you agree that we may  
contact you by these methods. You can  
change this preference at any time by  
either contacting us by post, following the  
link on a received email or amending your  
preferences if you have a MyIET online  
account.

IET Products and Services are enjoyed by our  
customers globally. However if you do not wish to  
receive notification of services which may be of  
interest and benefit to you please tick this box

IET Services Limited is registered in  
England. Registered Office: Savoy Place,  
London, WC2R 0BL Registration Number  
909719. IET Services Limited is trading  
as a subsidiary of the Institution of  
Engineering and Technology, which is  
registered as a Charity in England &  
Wales (no 211014) and Scotland (no  
SC038698)

**Bank transfers (BACS)** can be made to Barclays Bank Plc, UK Bank, 1 Churchill Place, London, E14 5HP. Account no: 40711284 Sort code: 20-65-82 IBAN GB35 BARC 2065 8240 7112 84. A copy of the Draft must accompany this form. Please note that foreign currency credit/debit card transactions will be processed in **GBP Sterling** and will appear on your statement as IET Event Services. Delegates must also be aware that the IET is not responsible for any gains or losses as a result of fluctuations in the exchange rate.

## Booking details (Please complete in capitals)

Family name	Title (Mr, Mrs, Miss, Dr, etc)
First name	IET Membership no.
Job title	Organisation
Company VAT Number:	
Address	
Town/City	Postcode
Country	
Telephone	Mobile
Email	
Do you have any dietary or other specific requirements?	

Early bird fee (until 25 October 2017)

Standard fee (from 26 October 2017)

## Finalist tickets (FIA)

1 ticket	£240.00 (+ £48.00 VAT= £288.00)	<input type="checkbox"/>	£270.00 (+ £54.00 VAT= £324.00)	<input type="checkbox"/>
Half table of 5	£1080.00 (+ 216.00 VAT= £1296.00)	<input type="checkbox"/>	£1215.00 (+ £243.00 VAT= £1458.00)	<input type="checkbox"/>
Table of 10	£2160.00 (+ £432.00 VAT= £2592.00)	<input type="checkbox"/>	£2430.00 (+ £486.00 VAT= £2916.00)	<input type="checkbox"/>
Table of 12	£2640.00 (+ £528.00 VAT = £3168.00)	<input type="checkbox"/>	£2970.00 (+ £594.00 VAT= £3564.00)	<input type="checkbox"/>
Entry number(s)	<b>Total remittance</b>			

## Standard tickets (IIA)

1 ticket	£285.00 (+ £57.00 VAT = £342.00)	<input type="checkbox"/>
Half table of 5	£1425.00 (+ £285.00 VAT = £1710.00)	<input type="checkbox"/>
Table of 10	£2565.00 (+ £513.00 VAT= £3078.00)	<input type="checkbox"/>
Table of 12	£3135.00 (+ £627.00 VAT= £3762.00)	<input type="checkbox"/>
		<b>Total remittance</b>

**There are also options to upgrade your booking to a sponsored table. Contact Mandy Mercer on [mmercer@theiet.org](mailto:mmercer@theiet.org) or +44 (0) 1438 765 571. More information is available at [www.theiet.org/innovation](http://www.theiet.org/innovation)**

When 5 places are booked you receive one ticket half price; when a table of 10 or 12 is booked you receive one ticket free. The above prices reflect this reduction. A separate table listing form will be sent to you in due course.

## Payment details

**Payment must accompany this booking form. Tickets will only be confirmed upon receipt of full payment by card, cheque or BACS. PLEASE NOTE: Payment via Purchase Order is not accepted.**

Please indicate the method of payment	Cheque <input type="checkbox"/>	Credit/Debit card <input type="checkbox"/>	BACS <input type="checkbox"/>
Payment amount	Currency	Cheques should be made payable to "IET"	
Your name as it appears on the credit card/debit card			
Please debit my (tick box as appropriate)			
Visa <input type="checkbox"/> Visa Debit <input type="checkbox"/> Master Card <input type="checkbox"/> American Express <input type="checkbox"/>			
Credit card number	<input type="text"/>	<input type="text"/>	<input type="text"/>
Expiry date (MM/YY)	<input type="text"/>	/	<input type="text"/>
3 or 4 digit security code		<input type="text"/>	<input type="text"/>
Card holder's billing address (if different from above)			
Street address	Town/City		
Postcode	Country		
Card holder's phone number <sup>1</sup>	Card holder's email <sup>2</sup>		

<sup>1</sup> The card holder's phone number and email are needed in case of queries processing the payment.

<sup>2</sup> The card holder's email address will be used to send a payment confirmation.